

Work Order Quote

To: State of Wyoming
Today's Date: April 14, 2005
***WO #:** WYDOR008
Budget: Customization
Scope: Add ability to run Tax Roll by group account
Estimated Release December 2005
Estimate of Hours: 150 hours
Specifications:

System Changes

1. Add option to Tax Roll generation module so that a customer can produce one tax roll file for all group accounts that were reported as group accounts when NOVs were produced.
2. If the user selects this option then Tax Roll will create one file for each group account that was reported together at NOV time. The Tax Roll mailing name and address will be name and address for the group account owner.
3. A new flag will be added to the Group Account module that will indicate whether Tax Roll and NOV will be generated for the group or not. Once NOVs have been sent for the tax year the system will not allow for this flag to change. For a specific group the user must send NOV by group in order to send Tax Roll by group in the same year. If NOV was sent individually then Tax Roll must also be created individually.
4. The system will ensure that all of the accounts added to an NOV or Taxroll group are with in the same tax district. The system will not allow accounts to be added to these groups that are not in the same tax district. The Tax roll and NOV processes will check the data and notify the User if any of the groups must be edited prior to creating these files.
5. If a user flags the group to create Tax Roll/NOV as Group then the system will automatically check and make sure that no account on the group is flagged in the same way on a different group.
6. A flag on the administrative summary screens(Real,PP,Oil and Gas, State Assessed) will show whether the individual account was reported in NOV/Tax Roll alone or as part of a group account.
7. The Tax Roll file for a group account will list each account number and the values for each account number. The file will also include a sum of the values across the group account.
8. Taking an account out of a group that was sent to tax roll as part of a group, or moving an account into a group that was sent to tax roll as a group, or moving an account from one group to another when both (or either) were sent to tax roll as a group will require a group account tax roll correction for both groups. The system will be enhanced to handle this situation



Please sign below to confirm your agreement of the above.

DOR Signature

Date

CCI Signature

Date

* Projected delivery date may change if not approved within 15 days, price quote valid for 30 days.